

Specifications

These specs describe a requirements contract for the Town of Babylon to purchase pre-owned cars, light trucks and SUV's for use by various departments within the Town of Babylon.

It is anticipated that between 5 – 15 vehicles will be purchased under this contract in the next fiscal year, however the Town does not guarantee any minimum amount of purchases.

It is the intent of these specs to provide for the purchase(s) of pre-owned vehicles, as different needs arise within the Town. Vehicles must not be greater than 2 years older than current model, and have less than 20,000 miles on them.

Bidder **must be a factory authorized dealer and service facility** for the vehicle make/mfg bid. Bidder will be required to have available for purchase a wide selection of vehicles of differing models including sub-compact, compact, mid-size and full size cars of various models as well as sport/utility type vehicles and light trucks. The Town will select those vehicles for purchase which are suited to its needs.

Carfax report to be provided for each vehicle purchased.

There will be a **pre-acceptance inspection** done by and authorized Department of Public Works official or Town designee, prior to purchase of the vehicle. Acceptance is at the discretion of the Town.

Upon selection of a vehicle, the order will be completed giving a detailed description of the vehicle and its condition as well as the odometer reading. The vehicle order form must be signed by representatives of the vendor and of the town before vehicle is accepted.

Vehicle must have no liens and a clear title be guaranteed.

Pricing on all vehicles will be calculated using a percentage of the **NADA Eastern Edition “average trade-in”** value. Percentages bid can be positive (over) or negative (discount) of the average trade-in. Price will be determined by the NADA value in effect for the month the vehicle is being purchased.

Average condition defined by NADA as mechanically sound but may require some repairs/servicing to pass all necessary inspections; paint, body and wheel surfaces have moderate imperfections and an average finish which can be improved with restorative repair; interior reflects some soiling and wear in relation to vehicle age; with all equipment operable or requiring minimal effort to make operable; clean title history; vehicle will need a fair degree of reconditioning to be made ready for resale.

Any original manufacturer warranties remaining on the vehicle purchased must be transferred to the Town at no additional cost.

Warranty: Successful vendor will provide cumulative 5 yr/100,000 mile power train and major component warranty from original date of purchase, which will be provided at the pre-acceptance inspection.