

# Town of Babylon

General Services  
200 E. Sunrise Highway  
Lindenhurst, New York 11757  
(631) 957-3025



RICH SCHAFFER  
SUPERVISOR

## ADDENDUM NO. 1

BID NO. 17G11

### PROFESSIONAL SERVICES FOR THE ADMINISTRATION AND IMPLEMENTATION OF AN EMPLOYEE DRUG & ALCOHOL TESTING PROGRAM

February 15, 2017

\*\*To All Bidders,

This addendum is hereby made part of the contract documents for BID No. 17G11, Professional Services for the Administration and Implementation of an Employee Drug & Alcohol Testing Program. Please note the revisions/clarifications described herein and submit your bids accordingly.

**PLEASE INCLUDE THIS ADDENDUM WITH YOUR BID.**

#### **Clarifications on specs:**

Questions came up regarding the specification. Please see attached questions and answers and submit your bids accordingly.

#### **Clarifications on questions:**

Please note all additional questions must be submitted by Friday 2/17/17.

If you have any questions, please contact the Town of Babylon, Office of General Services at 631-957-3025.

Page 1 of 4

Antonio A. Martinez  
Councilman  
Deputy Supervisor

Thomas Donnelly  
Councilman

Jacqueline A. Gordon  
Councilwoman

Lindsay Patrick Henry  
Councilman

Corinne DiSomma  
Receiver of Taxes

Carol A. Quirk  
Town Clerk

1. Who is your current provider / TPA delivering your drug test results & the LAB conducting the actual testing?

(Comply Inc. dba Comply Corp. & Medtox)

2. What clinic(s) do you currently use for WALK IN drug/alcohol collections, and what are their hours & contact info? Are there any additional facilities you use that can provide 24/7 services for WALK IN “after hours” needs, or is this typically handled by a mobile collector who comes onsite after hours to do a collection?

(The Town does not have a walk-in clinic. For “after hour” needs mobile collection is used).

3. The bid states how many people are typically present for onsite testing at Town locations. How many onsite events typically occur per quarter? (One). And does the 10 – 15 donors per onsite event included NEW HIRES (no), or do you send these applicants out to walk-in locations? If sent to walk in locations, roughly how many pre employment tests (DOT & Non-DOT) do you conduct in total per year?

(Pre-employment is a different contract).

4. If there are additional services and/or costs involved with drug testing that are NOT listed on the price sheet provided in the RFP, where could we indicate this pricing, so the Town is aware of them if/when the services are ever needed?

(We believe we have covered all the pricing needed within the bid).

5. What are your current prices for the following services requested?:

DOT Urine Drug Screen (on-site)?:

DOT Urine Drug Screen (at clinic)?:

Non-DOT 9 panel Urine Drug Screen (on-site)?:

Non-DOT 9 panel Urine Drug Screen (at clinic)?:

Ketamine Urine Drug Screen (on-site)?:

Ketamine Urine Drug Screen (at clinic)?:

MDMA Screen (on-site)?:

MDMA Screen (at clinic)?:

MRO Review Fee (if not included in the drug screen price)?:

Breath Alcohol Testing (on-site)?:

Breath Alcohol Testing (at clinic)?:

ETG Testing (on-site)?:

ETG Testing (at clinic)?:

Split Specimen RETEST?:

Sample WAIT TIME (on-site)?:

Sample WAIT TIME (at clinic)?:

EMERGENCY / Off Hour Drug & Alcohol Testing fee per test?:

Training (per hour)?:

Expert Witness / Legal Testimony / Litigation Fee (per hour)?:

(See attached for pricing from prior bid for above)

6. Based on 2016 data, or 2017 YTD, what is your total volume of drug tests and alcohol tests, regardless of type or where collections were done? (Approximately 60).

How many Ketamine only tests did you complete per year? (0) How many MDMA only tests did you complete per year? (0)

7. Our firm posts results electronically to a secure/confidential online account and notify you by email when results are posted (with the exception of POSITIVES, in which we CALL the DER first before posting), but we can also fax results or email as attachment as well. There is no additional charge for whatever method of notification you choose. These results can be accessed 24/7 online, from anywhere you have an internet connection. Is this acceptable to your needs?

(Yes).

8. Is the Town open to ONLINE Training Courses that can be purchased per user, and allow the user to take course around THEIR OWN SCHEDULE, rather than put users in a classroom for 2 hours out of their busy day? The online courses can also be SAVED & CONTINUED if the users cannot finish it in one go through, and a PDF CERTIFICATE is also available immediately at the end of the course upon completion of quiz. If not open to online training, how many attendees are present for the "training", how many "trainings" are held per year, and what kind of "trainings" are these exactly (Supervisor or Employee or both)?

Type of training is for supervisor and employee.

The Town would be open to online training, however some staff do not have access to a computer.

9. The cost sheet asks for a price for "MDMA", which is typically part of most workplace panels. Does your current non-dot panels NOT INCLUDE MDMA now? (No). The DOT panel has MDMA as a requirement, and our Non-DOT 9 panel will also have it, so can we simply reference "included in other panels" as our price quote on your form?

Our current DOT panel does not include it. If it is part of your non-DOT panel that is acceptable.

10. How many ETG only tests did you complete per year? Would there be an interest to get a quote for a 5 or 10 panel that INCLUDES ETG with the other drugs, or would you prefer it to be quoted as a standalone panel? (There is a HUGE PRICE SAVINGS if the ETG is built into the panel with the other 5 or 10 drugs, FYI.)

The Town is only interested in getting quotes for the items on the bid.

**BID # 15G01 - PROFESSIONAL SERVICES FOR THE ADMINISTRATION AND IMPLEMENTATION  
OF AN EMPLOYEE DRUG & ALCOHOL TESTING PROGRAM**  
has been awarded to **Comply Inc., d/b/a Comply Corp.**

- |   |               |                         |
|---|---------------|-------------------------|
| <b>1) DRUG TESTING</b> Collection/laboratory Services Admin (i.e. random selection) |               |                         |
| cost per test   |               |                         |
|   | lab sites     | \$42.00                 |
|   | on sites      | \$42.00                 |
| <br>  |               |                         |
| <b>2) ALCOHOL TESTING - Breath Analysis Testing Including Confirmation</b>          |               |                         |
| cost per test   |               |                         |
|   | lab sites     | n/a                     |
|   | on sites      | \$30.00                 |
| <br>  |               |                         |
| <b>3) SPLIT SAMPLE TEST</b>   |               |                         |
| cost per test   |               |                         |
|   | lab sites     | \$150.00                |
| <br>  |               |                         |
| <b>4) SAMPLE WAIT TIME (hourly rate after 1st hour)</b>                             |               |                         |
| cost per hour (max 2 hours)   |               |                         |
|   | lab sites     | n/a                     |
|   | on sites      | \$60.00                 |
|   |               | p/hr or portion thereof |
| <br>  |               |                         |
| <b>5) EXPERT TESTIMONY</b>  |               |                         |
| cost per hour   |               |                         |
|   | medical (MRO) | \$300.00 flat fee       |
|   | technical     | \$125.00                |
| <br>  |               |                         |
| <b>6) EMERGENCY/OFF HOUR DRUG &amp; ALCOHOL TESTING</b>                             |               |                         |
| cost per test   |               | \$175.00                |
| <br>  |               |                         |
| <b>7) TRAINING</b>  |               |                         |
| cost per hour   |               | \$175.00                |